



Fair Dates : 4 October 2023 (Wednesday) – VIP Preview
5 to 8 October 2023 (Thursday to Sunday) – Open to public
Fair Venue : Hall 3, Hong Kong Convention and Exhibition Centre,
1 Expo Drive, Wanchai, Hong Kong

APPLICATION FORM

If you wish to participate in INK ASIA 2023, please complete all sections of the following application form.

Company Information

Gallery Name			
Director		Contact Person	
Telephone No.		Fax No.	
Email		Website	
Address			

Gallery Profile

Kindly provide a short description of your gallery/company, including the date it was founded.

Exhibition Proposal

Please supply an outline of your exhibition proposal for the fair, including the main theme or focus, and/or details of the artists that you propose to exhibit. Kindly submit at least three images of works for our reference.

List of artists represented by your gallery	List of artists you propose to exhibit at the fair

Proposed Booth Size (D x L) – For Gallery Application

- 24 m² (4x6 m)
- 28 m² (4x7 m)
- 32 m² (4x8m)
- 36 m² (4x9m)
- 40 m² (4x10m)
- 56 m² (8x7m)
- 72 m² (8x9m)
- 80 m² (8x10m)
- Other size (Please specify): _____

All booths are 3.6 metres in height. Booth size is subject to availability.

Please return the application to the Fair Organiser by email:sales@aaifair.com. Thank you for your application.

Terms and Conditions

1. Application

- Your application will be given due consideration, and a written acceptance or rejection will be given by the Fair Organiser.
- The Fair Organiser and the Advisory Committee will review all applications. They have the sole and absolute discretion to accept or reject an application without giving any reason or explanation.
- This application does not guarantee booth allocation according to the applicant's request. In the event of a successful application, the location and size of the booth allocated will depend on the decision of the Fair Organiser and booth availability.

2. Participation

- The applicant must comply with the payment schedule as outlined on the participation agreement. The Organiser has the right to release the allocated booth to other party if the applicant does not fulfil the payment terms.
- In the case of withdrawal or rejection of participation before two months of the fair's commencement, a penalty of HK\$10,000 as a handling fee will be deducted from the paid amount. No payment will be refunded within two months from the fair's commencement date.
- The exhibitor is prohibited from distributing any products, materials or otherwise, or to carry on any advertising and promotion activities, or to canvas for business, which are discrepant from the application or not directly related to the business of the exhibitor, anywhere within the booth or the fair venue.
- An authorised representative of the exhibitor must be in attendance at the booth at all times when the Fair is open to the public and in the manner prescribed by the Organiser or its agents.

3. Security, Liability, Risks and Insurance

- **Ink Asia 2023**, its agents, representatives, contractors or employees shall not be liable in any way whatsoever in respect of any loss, injury or other damages (other than death or personal injury caused by the negligence of the Organiser or its employees) suffered by or caused to the exhibitor or its associates or the pieces or other property of the exhibitor, its associates or its visitors.
- The exhibitor shall obtain adequate insurance in respect of all liabilities of the exhibitor in relation to the event. The exhibitor shall be responsible for effecting insurance which shall include, but not be limited to, its displays, exhibits and the booth against loss or damage by theft, fire, public (including occupier's liability) and any other natural causes, and labour insurance. Exhibitors shall produce such an insurance policy to Ink Asia 2023 upon request.
- The exhibitor is fully liable for any loss or damage caused by an act or omission of the exhibitor and/or its associates to any property of the venue, other exhibitors, Ink Asia 2023 or visitors.

4. Force Majeure

- If by any reason of or in consequence of any act of God, terrorism, war, riots, or insurrection, government regulations, or other acts, unavailability of the premises to the Organiser for any reason whatsoever, legal restrictions, embargoes, strikes, labour disputes, fires, flood, tempest, failure or neglect of any body or authority to supply electricity power, gas, or water or any other cause beyond the control of the Organiser, the Fair is cancelled, postponed, abandoned, interrupted or prematurely concludes, the Organiser shall be under no liability to the exhibitor for any non-performance or any other loss, damage, cost or other expenses suffered or incurred by the exhibitor as a direct or indirect consequence of such cancellation, postponement, abandonment, interruption or premature conclusion.

5. Additional Rules and Regulations

- Detailed rules and regulations will be published on the official contract to be received when the application is accepted. The Organizer reserves the right to interpret, alter and amend any of the Regulations and to issue additional rules and regulations at any time it considers necessary for the orderly operation of the Fair. Any and all interpretations of the Regulations and any additional rules and regulations by the Organiser shall be final and binding on the exhibitor.
- The English version shall prevail if there is any difference between the English and Chinese versions.

Application confirmed by

Name of Applicant

Signature

Date

Thank you for applying to participate in Ink Asia 2023. We warmly invite your exhibition proposal to the Organiser. For proposal submission or queries, please contact:

Ink Asia 2023

Tel: (852) 3107 0681

Email: sales@aaifair.com